

# Tiffany Y. Chin

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## Education

University of Nevada, Reno, Master of Arts Aug. 2005 - July 2007  
Major: Teaching English to Speakers of Other Languages (4.0 GPA)

Chung Yuan Christian University, Taiwan, R.O.C., Bachelor of Arts Sept. 2001 - June 2005  
Major: International Trade

American School of Tegucigalpa, Honduras March 1999 - June 2001

American School of Warsaw, Poland Oct. 1996 - March 1999

## Relevant Coursework

Computer Telecommunication in Education, Sociopolitical Context in Bilingual Education, Multicultural Diverse Education, Pragmatics, Multimedia Presentation Technology Education, TESOL Instruction Adolescence/Adults, Principles of Modern Grammar, Linguistics, Second Language Acquisition, Research Application In Educational Specialties, Masters Seminar in Educational Specialties, Language Assessment, ESL Practicum

## Publications

英文法:只是一些規則而已, *The Grammar Rules of Thumb*, ISBN: 978-986-84142-0-4

## Work Experience

Full-Time Lecturer Feb. 2008 - current  
Language Learning and Research Center, National Chiao Tung University, Taiwan

- Teach graduate and undergraduate level courses including Academic Writing, Practical English Writing, Oral Presentation, English Listening, and Remedial English (II) Reading.
- Teach continuing education courses including English Grammar and English Pronunciation.
- Provide English writing consultations and English tables (conversation counseling)
- Give English learning related speeches to the entire school population.

Assist with administrative work.

Part-Time Lecturer Sept. 2008 - current  
National Taipei University, Taiwan

- Teach English listening and speaking to freshmen students.

Part-Time Lecturer Nov. 2007 - June 2008  
International MBA Program, China University of Technology, Taiwan

- Teach academic writing utilizing the Criterion Software provided by ETS.
- Help students prepare for the TOEFL or TOEIC writing section and improve their writing ability to a graduate school level.

EFL Instructor Aug. 2007 - Feb. 2008  
Saint John's Bilingual School, Taiwan

- Teach communicative competence to middle school to high school students.

ESL Instructor March 2007 - Aug. 2007  
Truckee Meadows Community College, Adult Basic Education, NV, Reno

- Responsible for planning the entire lesson content and teaching English as a second language to High Beginning and Advanced Adults, focusing on CASAS Competency.
- Helped with new student registration.

Director's Assistant Sept. 2006 - Aug. 2007  
Intensive English Language Center, University of Nevada, Reno

- Assisted the director with many projects and administrative work including, but not restricted to topic classes, class list and schedule arrangements, grades, test proctoring, events, pool search, NIC and was in charge of the Student Representative Meetings, Conversation Partner Programs, and publication and circulation of the Intensive English Language Center Newsletter.

Part-time English teacher June 2006 - Sept. 2006  
Saint John's Bilingual School, Taiwan May 2002 - Sept. 2005

- Taught several English courses including, conversation (listening and speaking), reading, writing, and standardized test taking strategies.
- Organized and planned the 2006 Summer Intensive English Camp Show that was held at the end of the course.

## Conferences

2008 Asia TEFL-TEFLIN Conference, Bali, Indonesia  
2007 International Conference on Applied Linguistics and Foreign Language Instruction at National KaoHsiung First University of Science and Technology

## Activities

Public Relations Officer of Toastmasters Hsin-Chu District – Term 2008, 2009  
Member of the NCTU Language Teaching and Research Center course committee - Fall 2009  
Judge for the NCTU Open House Resume Contest - Spring 2008  
NCTU Writing Center representative – Spring 2008  
Test proctor for GEPT (intermediate/advanced level) at NCTU – 2008, 2009  
Member of the Taiwanese Student Culture Association at the University of Nevada, Reno  
Interpreter / translator for the Northern Nevada International Center  
Public relations officer for Hot music (Rock Band) Club in CYCU  
Public relations officer for International Trade Department in CYCU  
Physical education cadre for International Trade Department in CYCU  
Leading vocalist of 2 bands in CYCU  
Member of the CYCU International Trade Department Volleyball Team  
Master of Ceremony in English Drama Competition and English Oral Competition

## Awards, Honors, Scholarships

CASAS Implementation Training Certificate of Completion – Spring 2007  
Outstanding Academic Performance in Statistics - Fall 2003  
Outstanding Performance at School Volleyball Tournaments - Spring 2002  
Public Relations Officer in International Trade Night - Fall 2002  
Receptionist at the International Trade Department New-comers Camp - Fall 2002  
Dormitory Cleaning Award - Spring 2001  
Duteous and Responsible Class Cadre Award - Fall 2001  
First Award in the Intercollegiate International Department English Recitation Tournament - Fall 2001  
Participation in School Athletic Sports - Fall 2001

## Computer Skills

Competent in computer hardware and software including Adobe Premiere, Adobe Photoshop, Adobe Acrobat Professional, Adobe InDesign, Adobe Soundbooth, Flash, Dreamweaver (web page design), Microsoft Excel, Microsoft Word, Microsoft Access, Microsoft Power Point, Microsoft Publisher, Snag It, Blackboard learning, and Exam View.

## Language Skills

English: TOEFL iBT 109/120 (Reading 25; Listening 28; Speaking 29; Writing 27) Nov. 11 2007  
TOIEC 975/990 (May 31, 2009)  
TOEFL CBT 270 / 300 (Essay Rating: 6.0 / 6.0)  
TSE 5.0 / 6.0

Spanish  
Mandarin Chinese